

## Holy Family Parish Pastoral Council Minutes

November 1, 2009

*Attendees: Frank Tenaglia, Kaitlyn Coughlin, Mary Leahy, Katy Horgan, Kevin Williams, Tom Murray, Nick Lyons, Matthew Savard, Father Bryan Parrish, Father Sean Maher, Katy Horgan, Jenny Driscoll, Ann Michaels, Dominique Mathieu, Claudette Powers, Elena Zongrone*

I. Welcome new members to their first Parish Pastoral Council meeting: Ann Michaels, Tom Murray, Elena Zongrone, Claudette Powers, Jenny Driscoll

II. Review of October Meeting minutes

- More discussion of the parish picnic and the organization of next year's event
- Discussion of parish directory in terms of the cost of producing one, who should do it (which photography company), pictorial resource or to include directory about current ministries with contact people
- Jenny Driscoll and Katy Horgan will do more research and oversee the production of the directory and will make more comprehensive recommendations at the next Council meeting

III. Long Term Planning for Parish

Council continued discussion and education/organization process of preparing for a one priest parish. Father Bryan reviewed the work done to date with the Council in order to get new members up to speed. Frank Tenaglia handed out a spreadsheet with how the different activities/ministries/tasks of the parish could be categorized: WORSHIP, OUTREACH, FORMATION, COMMUNITY, ADMINISTRATION (see attachment).

Father Bryan hoped to get all the Council members connected with at least 5 ministries, mostly for communication purposes. This would be the seed of future parish organization/planning – do not want hierarchical look. Efforts to be made to get the Council to be more “user-friendly” with parishioners more inclined to approach Council members with needs, concerns, ideas about the parish.

A quick review of ministry categories was done to make sure that they do actually exist and what needed to be added or crossed off.

The following people will explore the ministries listed under the following categories to see if 1) still an active ministry, 2) who is the leader/primary communicator, 3) what role does this ministry play in parish, 4) how many people belong, 5) does this ministry have needs that could be supported or met by the Holy Family administration or parish or Council? (Ann Michaels will explore if there exists an old form we could use from years' past).

WORSHIP/ Ann Michaels

FORMATION/ Frank Tenaglia, Dominique Mathieu

ADMINISTRATION/ Katy Horgan, Jenny Driscoll

COMMUNITY/Elena Zongrone

OUTREACH/Kevin Williams, Tom Murray, Mary Leahy

#### IV. Eucharistic Ministry

The Archdiocese has announced some changes in the administration of the Eucharistic and in the mass format due to the H1N1 epidemic. Temporarily, the sign of peace will no longer involve bodily contact with fellow worshippers (ie handshaking); the Precious Blood will not be offered at Communion; all of the baptismal fonts will be cleaned more frequently; and parishioners will be urged to stay home if they are ill

#### V. Miscellaneous

\*Dominique Mathieu urged all Council members to be involved in the parish planning process and to help in exploring the ministries of the parish

\*Claudette Powers explained the prayer shawl ministry, the Lazarus group, and the money counters ministries

\*Ann Michaels has been appointed/trained as an acolyte for parish funerals (she also does the lector training and schedule)

\*Jenny Driscoll reminded people about the Connected Catholic Families coat drive this week, currently collecting coats through the 8<sup>th</sup> in the parish center

\*Katy Horgan discussed the December bake sale to be run by CCF and a Family Dance that will be held in January, 2010

\*Matt Savard and Nick Lyons have started to begin searching for new youth members (looking for 2 to begin next May)

\*Kevin Williams said that several people have asked if a new stewardship fair will be held soon. (answer: probably something like that once ministry research is done)

\*Mary Leahy updated Council on success of new Book Club

\*Father Sean brought up the plans for a Mass and a pizza dinner for the football team the night before the Thanksgiving Day game; Dave Maimaron and captains will be approached about desire to do this; any players not comfortable attending mass could join for the meal afterwards

\*Frank Tenaglia said that ASP held its first meeting 2 weeks ago and it seems like there will be capacity participation this year, too – sometime in July the group will go and serve in Appalachia.

\* The next meeting will be Sunday, December 6<sup>th</sup> at 7pm in the Herrick Room.